

	Annual Budget £'000	Actual to P5 £'000	Variance to date £'000	Annual Forecast Variance due to COVID-19	Annual Forecast Variance due to other factors	Total Annual Forecast Variance	Explanation for year end variances greater than £10k ( <i>starred items</i> )
<b>People &amp; Places</b>							
Leisure Contract	35	65	30			0 *	Sencio annual Management Fee paid upfront for full year (approved by Cabinet), rather than the quarterly payments, to enable business resilience during leisure centre closures.
Leisure Development	10	27	16			0 *	Key pieces of work have been commissioned from external consultants regarding Sencio - liabilities to the Council, future options, VAT and pension concerns. This is one off work for this financial year.
Tourism	19	-42	-62			0 *	Grant funding received in advance. We anticipate spend to accelerate within Q2 with no variance to the full year effect.
Partnership - Home Office	-20	-6	14			0 *	Police and Crime Commissioner funding - grants paid upfront and early to support essential partnership projects and resilience (e.g. DA and substance misuse).
West Kent Enterprise Advisor Network	14	31	17			0 *	West Kent Partnership funding received in advance

**Future Issues/Risk Areas**

Ongoing impact of COVID-19 on the leisure industry and Council owned leisure facilities.

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<b>Finance &amp; Investment</b>							
Asset Maintenance Support & Salaries	79	16	-63			0 *	Behind profile due to COVID-19 and restrictions on contractors being onsite. Some external works carried out and likely to catch up during the year.
Asset Maintenance Leisure	77	43	-35			0 *	Leisure centres closed due to COVID-19 and re-opened in August. Maintenance requests are likely.
Asset Maintenance Argyle Road	32	6	-27			0 *	Behind profile due to COVID-19 and restrictions on contractors being onsite. Some external works carried out and likely to catch up during the year.
Dartford Audit Partnership Hub (SDC Costs)	92	64	-28			0 *	Underspend due to the vacant Lead Auditor Post now filled.
Dartford Rev&Ben Partnership Hub (SDC costs)	774	741	-34	16		16 *	Overtime costs for 6 months, represent SDC share of total £31,000. Current underspend is under review through the partnership.
Misc. Finance	660	-467	-1,127	-869		-869 *	COVID-19 Grant offset by additional COVID-19 related expenditure. The remainder will offset forecast loss of income due to COVID-19 on other lines.
Local Tax	-137	62	199	289	88	377 *	Due to COVID £279,000 loss of court costs recovery at 100% for the first 6 months, and at 50% for the second 6 months; total underachievement of income on Enforcement is estimated to be £90,000, which is £10,000 higher than last year due to COVID.
Estates Management - Buildings	35	66	31		50	50 *	Swanley Meeting Point rates bill not budgeted as commencement of development of the site has taken longer than anticipated.
Support - Legal Function	106	83	-23		-23	-23 *	Carrying a vacant admin post and underspend on specialist advice.
Support - Finance Function	98	87	-11			0 *	Underspend due the Assistant Accountant vacancy. Vacancy pot contribution of £9k to be taken following approval of request to recruit.

#### Future Issues/Risk Areas

Covid-19 related risks are currently the greatest concern. Car parking customer numbers are increasing but it is uncertain what the impact will be for the rest of the year especially if there are further lockdowns. The likely effect of the Government's Income Compensation scheme is currently being calculated.

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<b>Housing &amp; Health</b>							
Homeless	84	167	83			0 *	Standard temporary accommodation spend remains high. However, this overspend will be covered through a draw down through funded reserves.
Homelessness Funding	46	62	16			0 *	External funding (FHSG - staff related spend)
Homelessness Prevention	0	112	112	240		240 *	Government's Everyone In initiative has created unplanned expenditure, which is estimated at £240k net (minus HB) for the year. This is being reviewed on an ongoing basis however it is difficult to accurately predict final spend. This overspend will need to be offset and funded from either Govt's COVID grant or central reserves.
Housing Energy Retraining Options (HERO)	50	8	-42			0 *	External funding received in advance from KCC for COVID19 emergency work
One You - Your Home Project	0	-24	-24			0 *	External funding received in advance from Age UK towards project costs. End of year will be as per budget.
PCT Health Checks	-2	-15	-13			0 *	External funding received in advance from Kent Public Health.
PCT Initiatives	10	-32	-42			0 *	External funding received in advance towards various One You Projects (e.g. West Kent One Systems for Health). End of year will be as per budget.

**Future Issues/Risk Areas**

Ongoing Temporary Accommodation costs within the district, excluding COVID-19 related cost.

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<b>Improvement &amp; Innovation</b>							
Economic Development	24	2	-22			0	* Spend currently behind profile, but expected to spend to budget. No year end variance projected.
Corporate Management	388	357	-31		-48	-48	* It is currently forecast that there will be an underspend within the Corporate Management budgets for this year, which includes less expenditure on bought-in external services and some minor proportions on salaries which are attributed the corporate management of the organisation.
Asset Maintenance IT	120	66	-54			0	* Spend as per 10-year asset maintenance plan - Any surplus to IT Asset Maintenance reserve at year end agreed.
Land Charges	-44	-7	37	50	20	70	* COVID-19 impacts and downturn in housing market - to be monitored as year progresses.
Elections	43	28	-15			0	* Recharges to other Local Authorities raised as part of elections in 2019, to be offset by reversal of relevant expenditure accruals.
Register of Electors	109	72	-37		-22	-22	* EOY Forecast underspend due to vacant post and maternity leave. Current underspend also as a result of invoices awaited for Canvass costs.
Corporate - Other	-35	0	35		40	40	* The savings made on vacant posts are currently lower than the budget profiled for the year to date. Under the current circumstances it is anticipated that staff turnover will reduce this year and that the vacant posts savings will not be achieved.
External Communications	99	84	-15	2	-9	-7	* The current variance relates to the costs of the next edition of the Council's In Shape magazine, which is currently being produced for distribution during the week of 5 October.
Members	193	173	-20		-5	-5	* Underspend projected due to reduced member travel claims. Impact of changes to members allowances to be reviewed in future periods.
Support - Contact Centre	236	226	-10		-10	-10	* Underspend due to staff turnover, end of year position being monitored.
Support - General Admin (Print Shop)	6	23	18	73		73	* Reduced income on both internal and external Print Charges due to the impact of Covid-19. It is expected that some of the loss will be offset by savings on internal printing budgets within the service areas and a reduction in the costs of consumables.
Administrative Expenses - Legal and Democratic	50	29	-21	-10		-10	* EOY forecast underspend due to reduction in internal printing which will be offset by reduction in income for the Print Studio. Current underspend position also includes invoices awaited.

#### **Future Issues/Risk Areas**

Potential unknown liability associated with Business Rates relating to distressed leases. Systemic risk associated with pandemic may result in further loss of income.

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<b>Cleaner &amp; Greener</b>							
Car Parks	-723	302	1,025	1,843		1,843 *	Suspension of parking charges due to COVID-19 has had a significant impact on income during the first quarter of the year. Although charges have been reintroduced usage is lower than usual due to COVID-19 and is only projected to reach 70% capacity by March. Forecasts have been adjusted to take account of receipts to the end of August resulting in an improvement of £66k.
Refuse Collection	1,192	1,211	19	25		25 *	Recycling: Glass income is lower than budget and not expected to fully recover during the year.
Car Parking - On Street	-221	147	367	645		645 *	Suspension of parking charges and reduced income on PCN's due to COVID-19. Forecasts have been adjusted to take account of receipts to the end of August resulting in an improvement of £15k.
Dartford Environmental Hub (SDC Costs)	293	269	-24			0 *	Staff budget savings will be utilised to offset the DBC support charge
Parking Enforcement - Tandridge DC	-7	-59	-51		-22	-22 *	Additional income relating to the new contract with Tandridge District Council forecast, partially offset by the additional cost of transferred staff and running the service.
Markets	-73	-61	12			0 *	Rental income delayed due to COVID-19. Rescheduled payments are expected to bring this into line by the end of the year.
Parks - Rural	67	52	-14			0 *	Income ahead of profile. Expected to be on budget at year end.
Support - Central Offices	356	317	-39			0 *	Behind profile due to COVID-19 and restrictions on contractors being onsite.
Support - General Admin (Post/Scanning)	79	53	-26	-10	-5	-15 *	Reduced postage costs including summons and reminders not being sent out.

#### **Future Issues/Risk Areas**

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<b>Development &amp; Conservation</b>							
Planning Performance Agreement	0	20	20		25	25 *	Urban Designer post costs, which will be offset by an underspend on salaries in other areas and drawdown from allocated reserves (PPAs fees)
Planning - Development Management	90	130	40	169	-4	165 *	Loss of income due to COVID; savings on the staff costs
Planning - Enforcement	123	135	12		17	17 *	Staff costs over budget due to additional resource invested, offset by staff savings in other areas
Planning Policy	183	160	-23		-70	-70 *	Staff budget savings utilised to cover staff budget overspends in other areas and career training

#### **Future Issues/Risk Areas**

There remains the risk that planning decisions and enforcement action will be challenged, either at appeal or through the Courts.  
The Local Plan legal challenge is ongoing  
Recruiting to vacant posts continues to be difficult.  
The financial impact of proposed changes to the Planning System will need to be carefully considered.